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## Sixth Form Admissions Policy

ACADEMIC YEAR 2025-26

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# POST-16 ADMISSIONS POLICY

## POLICY

The Post-16 Admissions Policy aims to outline and promote our values and visions of 'Valuing People and Supporting Personal Best' throughout our application and interview process. We are committed to providing a supportive, friendly and diverse environment.

This policy is designed to ensure students who apply for a place at Shelley College Sixth Form understand the process and guidelines in which we consider applications.

## ASSUMPTIONS

It is assumed that when a young person chooses to enrol at Shelley College Sixth Form, they are doing so in order to pursue meaningful qualifications through exemplary levels of behaviour and attendance. As such, when students apply we will take into consideration their application, personal statement, reference and attendance record.

## PROCEDURES AND PROCESSES

### APPLICATION AND OFFER OF A PLACE

Applications will be received up until February half term for students from all schools. Applications sent after this date will be considered on a case by case basis.

All students will be invited for an interview at the college with a relevant member of staff from their subject choice or alternatively from a member of the Sixth Form team or Senior Leadership Team. At interview stage each student will be expected to bring a copy of their most recent monitoring or mock results for the college to take a copy of when considering their application. Where needed a remote interview will be considered.

Subject choices will be discussed at interview to ensure the student is applying for relevant subjects for their career aims and based on their current achievement profile.

References must be provided via the Get Into system or if applying via the website, these will be requested from your school by us.

Once the above processes have been met an offer of a conditional place may be made via letter. A conditional place is dependent on a student achieving five 9-4 grades at GCSE for A Level courses and four 9-4 grades at GCSE for purely vocational subjects. Details of our full entry requirements including by subject can be found in Appendix 1.

The following will be taken into consideration when giving an offer:

- If a student's reference details behaviour problems, lack of commitment to school, fixed term exclusions or permanent exclusions
- If a student has ongoing attendance problems below 90% with no medical evidence to support time off school

Each student will be considered on a case by case basis. If a student wishes to challenge the decision provided they must do so within 10 working days of receiving their decision letter. This must be done in writing to the Principal.

### **ENROLLMENT ON GCSE RESULTS DAY**

For students who have been offered a conditional place they must enrol by the first day of the academic year by providing the original copy of their GCSE results to check eligibility for their subject choices and the general entry criteria seen in For students who have not met the entry criteria they will be considered on a case by case basis dependent on the GCSE results they have received.

For students applying late, after receiving their GCSE results, they must follow the application process above.

## **UNDER SUBSCRIPTION IN SUBJECTS**

On GCSE results day, subjects with less than ten students enrolled will be reviewed on a case-by-case basis to determine whether it is viable to run. Students will be informed on this day if the subject will no longer be offered and offered an alternative to complete their curriculum.

## **OVER SUBSCRIPTION IN SUBJECTS**

On GCSE results day, subjects with over 22 students enrolled will be reviewed. On oversubscribed subject's students will be reviewed for the course in a last in first out manner. Alternative options within the college will be offered to the students who may need to be removed from the course, and full support will be given.

## **APPENDICES**

### APPENDIX 1

#### **Entry Requirements**

A minimum of five 9-4 grades at GCSE, including English and Maths (at least to Level 4) from five different subject areas.

Purely vocational pathway require a minimum of four 9-4 grades at GCSE, including English and Maths (at least to Level 4) from four different subject areas.

A BTEC qualification may be counted as equivalent to two GCSE passes if students choose to follow a vocational pathway (i.e, OCR Cambridge National in Sport).

There will be two routes which students can follow based on an average score produced from their seven best GCSE results.

<b><u>Routes</u></b>	<b><u>GCSE Average Point Score</u></b>	<b><u>Programme of study</u></b>
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1	Typically 48 and above. This equates to an average of a 7/8/9 across all GCSEs the student achieves	4 qualifications
2	Typically below 47.9. This equates to an average of a 4/5/6 across all GCSEs the student achieves	3 qualifications

As well as our general entry requirements, there are certain subjects which hold individual expectations based on GCSE outcomes. These are:

<b>A Level Subject</b>	<b>GCSE Requirement</b>
Computer Science	5 or above in Mathematics
Economics	5 or above in Mathematics
English Language	5 or above in English Language
English Literature	5 or above in English Literature and a 4 or above in English Language <i>N.B - Those entering on a 5 will be monitored to ensure they are suitable for the course</i>
Geography	4 or above in Geography if they have studied it before or a 4 in a science subject if they have not studied it before.
History	5 or above in History unless not studied before then a 5 or above in English
Individual Sciences	5 or above in specific Science on the higher paper or 55 in combined science on the higher paper (plus 5 or above on the higher paper in Mathematics). In order to study more than one science students must have achieved a 6 in a science. <i>N.B - Those entering on a 5 will be monitored to ensure they are suitable for the course</i>
Mathematics	6 or above on the higher paper <i>N.B - Those entering on a 6 will be monitored to ensure they are suitable for the course</i>
Modern Foreign Languages	5 or above in specific language <i>N.B – It is recommended that students have studied on the higher paper at GCSE</i>
Religious Studies, Psychology and Sociology	4 or above in English Language or Literature Science grade will also be considered when applying for Psychology