



Company no: 07729878

## THE LOCAL GOVERNING BODY OF SHELLEY COLLEGE

Minutes of the meeting of the Local Governing Body held at school at 6.00pm on Tuesday 21 March 2023.

### Present

Mr N Wilson (Chair), Mr D Wadsworth, Mrs M Currie - part, Miss L Simpson, Mrs E Jessop.

### In Attendance

Mr G Wadsworth - part  
Mr L Day - part  
Ms E Kilner (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/by						
1.	<p><b>Apologies, consent and declarations of LAAPs and interests</b></p> <p>Apologies for absence were received from Mrs A Horsfall-Jones, Mrs E Waller, Mrs A Mortimer and Mrs C Cooper-Smith (all with consent).</p> <p>Miss L Simpson noted that she was a Local Authority employee (LAAP).</p> <p>The Chair registered that he was a supplier of stationery products to Shelley College.</p>							
2.	<p><b>Matters for any other business</b></p> <p>There were no items of Any Other Business.</p>							
3.	<p><b>Representation</b></p> <p>The following matters of representation were noted.</p> <p><u>End of Term of Office</u></p> <table> <tr> <th><u>Name</u></th><th><u>Category</u></th><th><u>With effect from</u></th></tr> <tr> <td>Nick Wilson</td><td>Trust Governor</td><td>14/07/2023</td></tr> </table>	<u>Name</u>	<u>Category</u>	<u>With effect from</u>	Nick Wilson	Trust Governor	14/07/2023	
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Nick Wilson	Trust Governor	14/07/2023						

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	<p><u>Resignation</u></p> <table> <tr> <td><u>Name</u></td><td><u>Category</u></td><td><u>With Effect From</u></td></tr> <tr> <td>Guy Davis</td><td>Trust Governor</td><td>31/01/2023</td></tr> </table>	<u>Name</u>	<u>Category</u>	<u>With Effect From</u>	Guy Davis	Trust Governor	31/01/2023	
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Guy Davis	Trust Governor	31/01/2023						
4.	<p><b>Minutes of the previous meeting held on 31 January 2023</b></p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 31 January 2023 be approved and signed by the Chair as a correct record of the meeting.</p>							
5.	<p><b>Matters arising</b></p> <p>There were no matters arising.</p>							
6.	<p><b>Principal's Report</b></p> <p>The Principal's Report to Governors – Tuesday 21<sup>st</sup> March 2023 had been circulated prior to the meeting.</p> <p>(a) <u>Personal Development Update</u></p> <p>The Personal Development Curriculum 2023/34 and a one page summary had been circulated before the meeting.</p> <p>Mr G Wadsworth updated the meeting.</p> <ul style="list-style-type: none"> <li>The current focus was Culture and Beliefs and British Values.</li> <li>School had performed an audit of opportunities for students at Shelley College.</li> <li>The Scholars' Club sought to recognise and reward students for their widening participation in a range of activities beyond the classroom. Students accessed various levels of SHC Scholar Club accreditation based on the number of activities they had engaged with.</li> </ul> <p>Mr L Day updated the meeting and circulated the 'PHSE / SMSC Update' and the 'Shelley Cornerstone and The Shelley College Momentum Programme' documents.</p> <ul style="list-style-type: none"> <li>Shelley Cornerstone curriculum was for the lower schools and included: <ul style="list-style-type: none"> <li>- Health and Wellbeing</li> <li>- Relationships</li> <li>- Skills for Life</li> <li>- Next Steps</li> <li>- Wider World.</li> </ul> </li> </ul>							

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	<ul style="list-style-type: none"> <li>The Shelley College Momentum Programme was for 6 Form and included:               <ul style="list-style-type: none"> <li>- Prepare</li> <li>- Support</li> <li>- Enrich</li> <li>- Aspire</li> </ul> </li> <li>Wider World included Beliefs and Culture and British Values. These areas were a focus. Ramadan assemblies had been held in school and were very positive.</li> <li>Student Voice had been carried out for Year 9 Religious Studies.</li> <li>School had undertaken a full audit of guidance on Religious Studies, so they knew what learning was required. The audit had covered all learning at Middle School and Shelley College.</li> <li>British Values was a focus.               <ul style="list-style-type: none"> <li>- School had completed Student Voice and most students could remember the British Values.</li> <li>- School continually embeds British Values with students.</li> <li>- CPD would be carried out with teachers providing training on how to teach British Values.</li> </ul> </li> <li>QA drop-ins had been carried out with a focus on consistency of delivery and tutors delivering confidently. The main findings were summarised for the meeting.</li> </ul> <p><b>Q. Do you look for measurable outcomes?</b>  A. Not in a quantifiable way. Assessment is more knowledge based. We also review attendance and behaviour of identified students and cohorts, as these are often key indicators of impact.</p> <p><b>Q. Do you collect data on child-on-child abuse incidents?</b>  A. Yes, we do.</p> <p><b>Q. How are child-on-child abuse incidents recorded?</b>  A. Incidents are recorded on CPOMS and are triaged by Mr G Wadsworth.</p> <p><b>Q. Is teaching of Personal Development all in Form time?</b>  A. In form time, cornerstones/momentum lessons, assemblies, drop down days etc. Most is delivered by Form Tutors; however we also invite guest speakers to lead specific aspects. All lessons are created by Mr L Day and tutors are trained.</p> <p><b>Q. Is Atheism covered in beliefs?</b>  A. Yes, it is.</p> <ul style="list-style-type: none"> <li>A Drop-Down Morning had been organised for Wednesday 29 March 2023 – periods 1 to 3. A lot of visitors would come into school and topics would include Careers, Health and Wellbeing, Alcohol and Drugs, University life, Apprenticeships, National School Partnership.</li> </ul>	

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	<p>A Tik Tok star would also be attending to talk about music and mental health.</p> <ul style="list-style-type: none"> <li>School planned to do a Drop-Down Morning each term to supplement learning.</li> <li>Plans for next year were summarised.</li> <li>Mr D Wadsworth noted that the scale of learning required to cover all areas of Personal Development learning was a challenge for the school. There was no set curriculum for Personal Development but there was a lot of government guidance which had to be considered. Religious Studies and citizenship were a statutory requirement.</li> <li>School concentrated on areas that were contextual and most important for students.</li> </ul> <p>Mr L Day and Mr G Wadsworth were thanked for the updates and all the work done.</p> <p><i>Mr L Day left the meeting at 6.55pm.</i></p> <p><b>(b) <u>Year 11 and Year 13 Progress</u></b></p> <p>Mr D Wadsworth updated the meeting.</p> <p>Year 11 progress was generally in line with where they would want it to be for predicted grades. Progress of Disadvantaged continued to be the main focus with a range of strategies in place.</p> <p>Progress for Year 13 was difficult to assess as these students did not sit GCSEs due to Covid. Teachers continued to support students with interventions required.</p> <p><b>(c) <u>National Education Union (NEU) – Industrial Action</u></b></p> <p>During the strike action school continued to adhere to Government guidelines.</p> <p>During each strike day they remained open for all SEND and vulnerable students and prioritised Year 11 and 13 students, who attended every day.</p> <p>To maintain the health and safety of students, they had to restrict numbers attending, with the following year groups attending each day:</p> <ul style="list-style-type: none"> <li>Wednesday 1 February – Year 10, 11, 12 &amp; 13 (Year 12 &amp; 13 morning only – enrichment cancelled)</li> <li>Tuesday 28th February – Year 9, 11 &amp; 13</li> <li>Wednesday 15th and Thursday 16th March – Year 11, 12 &amp; 13</li> </ul>	

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	<p>(d) <u>Finance Updates and Staffing</u></p> <p>The original budget for 2022-23 showed a revenue surplus of £119,709 and a capital deficit of £49,579. The current working budget demonstrated a surplus of £53,906 and a capital deficit of £63,825.</p> <p>Initial work on next year's budget projected a significant in-year deficit, mainly due to a reduction in student numbers, increased staffing costs and fuel bills. Work would continue with the finance team to review expenditure, including staffing. School had already identified savings in maths, business studies, MFL and possibly English. The budget would be discussed in more detail during the meeting in June.</p> <p><b>Q. How much of the Teachers' Pay increase will the school have to fund.</b></p> <p>A. We expect the school will have to fund all of it if agreed.</p>	
7.	<p><b>Safeguarding</b></p> <p>Mr G Wadsworth summarised recent issues relating to incidents where there were concerns with police and social care services provided to the school and students.</p>	
8.	<p><b>Visits to School and Training Courses attended by Governors</b></p> <p>The following governor visits to school were noted:</p> <ul style="list-style-type: none"> <li>• The Chair updated that Mrs A Horsfall-Jones had met with Mr G Wadsworth in January 2023 to review the wellbeing format he had been working on for roll out. This was a good visit and very informative. There was great work being done by the team.</li> <li>• Mr N Wilson and Mrs C Cooper-Smith continue to meet regularly in school with Mr D Wadsworth.</li> <li>• A Governor Disciplinary Panel had taken place in school with a student with governors attending.</li> </ul> <p>The following training for governors was planned and being arranged by Share MAT:</p> <ul style="list-style-type: none"> <li>• Safeguarding training.</li> <li>• Pupil Exclusion training.</li> </ul> <p><i>Mr G Wadsworth and Mrs M Currie left the meeting at 7.05pm</i></p>	
9.	<p><b>Any other urgent business</b></p> <p>(a) <u>Principal's Report – Share MAT Leadership Structure</u></p> <p>The Leadership Structure at Shelley College had now been agreed following the appointment of Mr D Wadsworth as Executive Headteacher from 1 March 2023.</p> <p>(b) <u>Governor Resignation</u></p> <p>Mrs E Jessop noted that she would be resigning at the end of the Summer Term.</p>	

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	<b>ACTION:</b> Mr D Wadsworth to progress the process to recruit Trust Governors to fill vacancies.	<b>Mr D Wadsworth</b>
10.	<b>Correspondence</b>  There was no correspondence for discussion.	
11.	<b>Dates of future meetings</b>  <b>RESOLVED:</b> That the next Local Governing Body meeting will be held at the school at 6.00 pm on the date below:  Tuesday 27 June 2023 – Local Governing Body	
12.	<b>Agenda, minutes and related papers – school copy</b>  <b>RESOLVED:</b> That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the school, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.15pm.