



Company no: 07729878

## THE GOVERNING BODY OF SHELLEY COLLEGE

Minutes of the meeting of the Governing Body held at school at 6.00pm on Tuesday 22 November 2022.

### Present

Mr N Wilson (Chair), Mr D Wadsworth, Mrs E Waller, Mrs M Currie, Mrs A Mortimer, Miss L Simpson, Mrs E Jessop, Mrs A Horsfall-Jones and Mrs C Cooper-Smith

### In Attendance

Mr J Wyatt (Vice Principal)  
Ms E Kilner (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/by									
1.	<b>Apologies, consent and declarations of LAAPs and interests</b> <ul style="list-style-type: none"> <li>Apologies for absence were received from Mr G Davis with consent.</li> <li>Miss L Simpson noted that she was a Local Authority employee (LAAP) and a governor at Scissett Middle School.</li> <li>The Chair registered that he was a supplier of stationery products to Shelley College.</li> </ul>										
2.	<b>Matters for any other business</b> <p>The following item of any other business was noted.</p> <ul style="list-style-type: none"> <li>Chair's meeting update.</li> </ul>										
3.	<b>Representation</b> <p>The following matters of representation were noted.</p> <p><u>Re appointments</u></p> <table> <tr> <th><u>Name</u></th><th><u>Category</u></th><th><u>With effect from</u></th></tr> <tr> <td>Mrs Carol Cooper-Smith</td><td>Trust Governor</td><td>21.10.22</td></tr> <tr> <td>Mr Guy Davies</td><td>Trust Governor</td><td>21.10.22</td></tr> </table>	<u>Name</u>	<u>Category</u>	<u>With effect from</u>	Mrs Carol Cooper-Smith	Trust Governor	21.10.22	Mr Guy Davies	Trust Governor	21.10.22	
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4.	<p><b>Minutes of the previous meeting held on 4 October 2022</b></p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 4 October 2022 be approved and can be signed by the Chair as a correct record of the meeting.</p>	
5.	<p><b>Matters arising</b></p> <p>There were no matters arising.</p>	
6.	<p><b>Principal's Report</b></p> <p>The Principal's Report to Governors – 22 November 2022 had been circulated before the meeting.</p> <p>Mr D Wadsworth updated the meeting.</p> <p>(a) <u>GCSE &amp; A Level Results</u></p> <ul style="list-style-type: none"> <li>• Post 16 progress data will not be published nationally until 2024. This is because the 2022 and 2023 cohorts received GCSE grades through Teacher Assessed Grades.</li> <li>• Internal measures for progress data were summarised. These were very strong overall.</li> <li>• GCSE data was shown on screen from the DfE online Performance Tables. Shelley College data was summarised. The ambitious and challenging curriculum at Shelley College was noted, as was the excellent progress score of 0.59</li> <li>• The Progress measure for disadvantaged students is just negative at -0.05. Our initial aim is to raise this to a positive score, then move closer to the overall progress score.</li> </ul> <p><b>Q. Is progress P8 measures from KS2 SATs?</b> A. Yes it is.</p> <p><b>Q. Is the data for all GCSE results?</b> A. Yes it is.</p> <p>(b) <u>Redacted from public copy</u></p> <p>(c) <u>Ofsted Planning</u></p> <p>The Principal updated the meeting.</p> <p>Extracts of the Ofsted School Inspection Handbook (September 2022) were circulated at the meeting including;</p> <ul style="list-style-type: none"> <li>- Evaluating Leadership and management – 313 to 319</li> <li>- Governance – 320 to 328</li> <li>- Grade descriptions for Leadership and Management – 416 &amp; 417</li> </ul> <p>The SHARE MAT Scheme of Delegation was circulated before the meeting (appendix E). The Scheme of Delegation includes Composition</p>	

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	<p>of Local Governing Bodies and delegated decisions to Local Governing Bodies.</p> <p>The statutory functions of boards were noted. There are three core functions.</p> <ul style="list-style-type: none"> <li>- ensuring clarity of vision, ethos and strategic direction</li> <li>- holding executive leaders to account for the educational performance of the school and its pupils, and the performance management of staff</li> <li>- overseeing the financial performance of the school and making sure its money is well spent, including pupil premium</li> </ul> <p>Criteria for judgements were discussed including;</p> <ul style="list-style-type: none"> <li>- Outstanding (1)</li> <li>- Good (2)</li> <li>- Requires Improvement (3)</li> <li>- Inadequate (4)</li> </ul> <p>We must achieve all the 'Good' criteria to stand any chance of achieving Outstanding.</p> <p><b>Q. Do we have a Vision, Values and Strategy for the school or do we just have the one for the Trust?</b></p> <p>A. There is a Vision, Values and Strategy for the Trust and it is the same for all schools in the Trust.</p> <p><b>Q. Is it normal for the schools in a MAT to share the same Vision, Values and Strategy?</b></p> <p>A. Yes it is and Shelley College do buy into the Trust Vision, Values and Strategy. The Theory of Change documents are school specific and give the flexibility for the needs of the school and the school context.</p> <p><b>Q. Are there vision days held in the MAT to allow Head Teachers to contribute to the vision?</b></p> <p>A. Yes. The MAT Vision, Values and Strategy are agreed following the input of Headteachers and leaders from the central team. It is very much a collaborative approach.</p> <p><b>Q. Are LGB Governors involved in setting the Vision, Value and Strategy.</b></p> <p>A. The Vision, Values and Strategy were discussed by Trustees but not by governors.</p> <p><b>Q. Are the three core functions adequately covered in governors meetings and minutes?</b></p> <p>A. We could include educational performance and staff performance management on the next LGB agenda.</p> <p><b>Q. Do we have members of SLT responsible for Wellbeing?</b></p> <p>A. Yes we do.</p> <p><b>ACTION:</b> The Principal to feed back to the SHARE MAT and ask if LGB Governors should be involved in setting the MAT Vision, Values and Strategy.</p>	

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	<p><b>ACTION:</b> The next LGB meeting agenda to include;</p> <ul style="list-style-type: none"> <li>- Staff Performance Management process</li> <li>- Quality of Education and Performance with a focus on Disadvantaged students.</li> </ul> <p>(d) <u>Pupil Premium and Catch Up Spending Plan 2022 - 23</u></p> <p>The Pupil Premium and Catch Up Spending Plan 2022-23 was circulated before the meeting.</p> <p>It was noted that Mrs A Mortimer visited school to discuss Pupil Premium on Tuesday 15 November 2022.</p> <p>The Principal updated the meeting.</p> <ul style="list-style-type: none"> <li>• The DfE required template has been completed and added to the school website. The document includes; <ul style="list-style-type: none"> <li>- School Overview 2022 – 23</li> <li>- Pupil premium Strategic Plan</li> <li>- Review of outcomes in previous academic year</li> </ul> </li> <li>• We will produce a similar document for post 16.</li> </ul> <p>Mrs A Mortimer noted comments on the Pupil Premium and Catch Up Spending Plan 2022-23. The document will be updated for agreed amendments by the Principal.</p> <p><b>Q. How do we identify support needed by groups e.g. SEND?</b></p> <p>A. It should be noted that the SEND cohort is not the same as the Disadvantaged Cohort. A referral process is in place in school to identify SEND. It is important that disadvantaged students are not seen as having SEND or being less able.</p> <p><b>Q. In reporting on attainment do we look at the cohort which overlaps Disadvantaged and SEND?</b></p> <p>A. Yes we do.</p> <p><b>Q. What do we do to ensure that all pupils have access to enrichment activities in school?</b></p> <p>A. We have a tracker in school that all departments update for enrichment activities undertaken by students. We use the tracker to identify disadvantaged students not buying into the activities being offered. We will have discussions with groups who are not buying in to see what they want.</p> <p><b>Q. What is the P8 ambition for Pupil Premium pupils?</b></p> <p>A. The initial ambition is if for P8 to be at least the same as the P8 for National non-Disadvantaged, then to close the in-school gap. We would also want to protect the curriculum for Pupil Premium pupils which is broad, realistic and relevant.</p> <p><b>Q. Is all the recovery funding going to the Targeted Tutor Programme?</b></p> <p>A. Yes, the vast majority is.</p>	<p><b>D Wadsworth</b></p> <p><b>D Wadsworth J Wyatt</b></p>

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7.	<b>Approval of Policies</b>  There were no policies for approval.	
8.	<b>Ofsted Training for Governors</b>	

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	This item was covered under Principal's Report above.	
9.	<p><b>Safeguarding</b></p> <p>Mrs C Cooper-Smith updated on the visit to school to discuss Safeguarding on 21 October 2022. Mrs C Coper-Smith met with Mr G Wadsworth.</p> <ul style="list-style-type: none"> <li>• Issues with in year transfers (ICAFs) and adequacy of information provided were discussed.</li> <li>• There were no other significant issues or concerns.</li> </ul> <p><b>Q. Is it a requirement for previous schools to provide information to the new school?</b> A. Yes it is.</p> <p><b>Q. Did the ICAF come through the LA?</b> A. No.</p>	
10.	<p><b>Governor training and school visits</b></p> <p>The following governor visits to school have taken place.</p> <ul style="list-style-type: none"> <li>• Mrs C Cooper-Smith (Vice Chair) met with Mr G Wadsworth on 21 October 2022 to discuss Safeguarding issues.</li> <li>• Mrs A Mortimer visited school to discuss Pupil Premium and Reading on Tuesday 15 November 2022.</li> <li>• The Chair and Vice Chair held a regular meeting with the Principal on Wednesday 16 November 2022.</li> <li>• Miss L Simpson will plan a meeting with Mr G Wadsworth in the new year to discuss SEND.</li> </ul>	
11.	<p><b>Any other urgent business</b></p> <p>(a) <u>SHARE MAT Chairs meeting</u></p> <p>The Chair updated on the SHARE MAT Chairs meeting that he attended.</p> <p>There is a plan for a SHARE MAT governors networking meeting to be arranged for Summer 2023. There will be a keynote speaker at the event.</p>	
12.	<p><b>Correspondence</b></p> <p>There was no correspondence for discussion.</p>	
13.	<p><b>Dates of meetings for the 2022/ 2023 academic year</b></p> <p><b>RESOLVED:</b> That Governing Body meetings will be held at the school at 6pm on the dates below:</p> <ul style="list-style-type: none"> <li>- Tuesday 31 January 2023 – Full Governing Body</li> <li>- Tuesday 21 March 2023 – Full Governing Body</li> <li>- Tuesday 27 June 2023 – Full Governing Body</li> </ul>	

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14.	<p><b>Agenda, minutes and related papers – school copy</b></p> <p><b>RESOLVED:</b> That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The Chair closed the meeting at 7.58pm.