

# Safeguarding quick guide Shelley College 2022/23



### **Key staff**

Designated Safeguarding Lead (DSL)

**Greg Wadsworth (Vice Principal)** 

Deputy DSLs

Lisa Petrozzi (Year 10 Student Manager)

Adina Richards (Safeguarding and Emotional Wellbeing Officer)
Mia Booth (Sixth Form Student Manager)

Principal

#### David Wadsworth

Other staff with safeguarding responsibilities

Kim Modeste (Yr 11 Student Manager/Associate Assistant Principal) Zoe Murphy (Yr 9 Student Manager)

Carol Cooper-Smith (Governor for Safeguarding)

# Important documents to be aware of

SHARE MAT Safeguarding and Child Protection Policy Keeping Children Safe in Education (2022)

Working Together to Safeguard Children (2018)

These documents will provide all the information you need to ensure you understand our Safeguarding duties to ensure our students are safe and happy whilst here at Shelley College and within Share MAT.

All these documents can be found in electronic form in the CPOMS library, where staff will be expected to mark all documents as 'Read and Understood'



#### Four types of abuse

Neglect

**Physical** 

**Emotional** 

Sexual

These can occur when someone deliberately causes harm to a child or fails to act to prevent harm, either through a lack of understanding or being aware of neglect

## **Our Ethos**

# Ignore Nothing, Report Everything

Be aware, be vigilant and be prepared to challenge risky or unacceptable behaviours.

#### **Dealing with disclosures**

Listen to the student carefully, don't ask leading questions, don't promise confidentiality, record on CPOMS immediately, then pass on to a staff member with Safeguarding responsibility.

If an allegation is made against a staff member, report directly to David Wadsworth.

Follow up with the person you have referred to in order to confirm appropriate action has been taken.

If you feel appropriate action has not been taken, contact duty and assessment. Key contact details for external agencies can be found in the Safeguarding Policy, or through liaison with the key staff in school.