



Kirklees Directorate for Children and Adults

Company no: 07729878

THE GOVERNING BODY OF SHELLEY COLLEGE

Minutes of the Meeting of the Governing Body held remotely at 6.00pm at Shelley on Tuesday 23 June 2020.

Present

Mr N Wilson (Chair), Mr J Adams, Mrs M Bowker, Ms C Bedford, Mr G Davis, Mrs A Horsfall-Jones, Mrs E Jessop, Mrs R Rawling, Mr D Wadsworth.

In Attendance

Mr A Hewitt (Vice Principal)
Ms E Kilner (Minute Clerk)
Mr G Wadsworth (Vice Principal)

Agenda Item	Discussion and Decisions	Action – who/by
3050.	<p>Apologies, consent and declarations of LAAPs and interests</p> <ul style="list-style-type: none"> • Apologies for absence were received from Mrs C Cooper Smith (with consent). • The Chair registered that he was a supplier of stationery products to Shelley College. 	
3051.	<p>Matters for any other business</p> <p>There were no matters to be discussed under any other business.</p>	
3052.	<p>Representation</p> <p>There were no matters of representation for noting.</p>	
3053.	<p>Minutes of the previous meeting held on 21 January 2020</p> <p>RESOLVED: That the minutes of the meeting held on 21 January 2020 be approved and can be signed by the Chair as a correct record of the meeting.</p>	

Agenda Item	Discussion and Decisions	Action – who/by
3054.	<p>Matters arising</p> <p>There were no matters arising for discussion.</p>	
3055.	<p>Principal's Report</p> <p>The Principal's Report to governors June 2020 had been circulated before the meeting. Mr D Wadsworth updated the meeting.</p> <p>(a) <u>Covid 19</u></p> <p>All staff and students are safe and well. The school has made a lot of phonecalls and some home visits to ensure contact is maintained with families. Disadvantaged and or most vulnerable students were prioritised. There are no safeguarding issues.</p> <p>The school has remained open throughout the crisis for vulnerable children and the children of key workers with up to 20 students attending each day.</p> <p>The phased reopening of school started on 15 June with the return of years 10 and 12. Attendance is between 75% and 85% which is strong. Attendance is currently not compulsory. The school is trying to get as many disadvantaged, SEND and vulnerable students into school as possible.</p> <p>In summary, all is going well and a lot of positive feedback is being received from parents who appreciate what the school is doing.</p> <p>Home learning has been reviewed and developed throughout lockdown. All teachers are using MS teams to set work, provide feedback and communicate with students.</p> <p>Planning is now being done for September 2020 but details will be dependent on social distancing requirements.</p> <p>Year 8 Transition will be done virtually.</p> <p>It will be key that gaps in knowledge are addressed from September 2020. This will be done predominantly by skilfull teaching in lessons. Teachers will identify gaps in knowledge and help students catch up.</p> <p>Q. How are we social distancing in shared areas?</p> <p>A. Social distancing is in place in communal areas. Students stay in classrooms during the day and go to the toilet individually.</p>	

Agenda Item	Discussion and Decisions	Action – who/by
	<p>Q. What will be done differently in classroom teaching to facilitate catch up?</p> <p>A. Curriculum leaders will review and amend their Programmes of Study. They will use guidance expected from the exam boards in summer to inform schemes of learning. It is important that students are not disadvantaged in terms of grades achieved. A normal distribution of grades nationally is expected.</p> <p>(b) <u>SEF and SDP 2020-2021</u></p> <p>The SEF has been updated and is being reviewed. The SEF judgement is currently at top end of Good and pushing for Outstanding. It is still difficult to judge what Ofsted class as 'exceptional'.</p> <p>The SDP priorities have been identified and were summarised. The SDP will be shared with staff when it has been finalised.</p> <p>Q. What do the Amber's in the SEF relate to?</p> <p>A. The Ambers mainly relate to attendance issues in some key cohorts e.g. FSM. Overall, attendance is strong.</p> <p>Q. Will attendance be compulsory for students from September?</p> <p>A. Attendance is not compulsory currently. We will wait for government guidance on this to change. We are currently texting and calling students who are expected to be in school.</p> <p>(c) <u>Year 11 and Year 13 Exam Results</u></p> <p>The process for predicted grades has not been easy for teachers or leaders. A lot of time and effort has been put into this to ensure the process is as rigorous as possible.</p> <p>The process was rigorous and overall results are slightly up vs last year. It would be very disappointing if there were downgraded in the final results.</p> <p>Q. What Guidance was used to set grades?</p> <p>A. The focus of the process was the use of internal data and prior performance by each subject with teacher knowledge used to make slight amendments where required.</p> <p>(d) <u>Finance and Operations Update</u></p> <p>The school is in a relatively strong financial position but a reduction in funding from 2021 is a risk that governors should be aware of.</p>	

Agenda Item	Discussion and Decisions	Action – who/by
	<p>The potential reduction in funding is due to changes in the National Funding Formula and the Minimum Funding Guarantee.</p> <p>The Trust has refunded the £50k from the School Condition Allocation (SCA) Fund. It is proposed that this should be spent on drainage work in the bottom playing fields and other repair work identified. Additional work linked to the conditioning survey will also be completed over the summer.</p> <p>The estimated in year surplus is £68k but there will potentially be further savings relating to supply cover, training and transport that will increase this surplus.</p> <p>The 2020-2021 budget shows an in year projected surplus of £66k. This is more positive than expected due to the reduction in the top slice from the MAT. Savings in the MAT central costs have been made to deliver this reduction in top slice. Additional funds have been allocated to targeted intervention to help identified students catch up.</p> <p>There has been a review of mini bus use. It has been concluded that two mini buses are still required. There will be further work done on to investigate the cost of a new replacement mini bus. It was agreed that funds could be spent on a replacement.</p> <p>The cumulative surplus at 31.8.20 is projected to be £799k.</p> <p>Q. What plans are being put in place for a potential second surge in Covid-19 cases in the Autumn?</p> <p>A. Plans are not yet in place but some preparations are ongoing including additional laptops for students to use at home, online live lessons and investigations into the possible use thermal imaging cameras.</p>	
3056.	<p>Approval of Policies</p> <p>There were no policies for approval.</p>	
3057.	<p>Safeguarding</p> <p>There have been no major safeguarding issues. Support for 'at risk' families is ongoing.</p> <p>Q. Are these children in school?</p> <p>A. Some children are in school and we are doing everything we can to try and get more vulnerable students to attend.</p>	

Agenda Item	Discussion and Decisions	Action – who/by
3058.	<p>Policies for Review by the Local Governing Body</p> <p>There were no policies for approval.</p>	
3059.	<p>Governor training and school visits</p> <p>The following governor visits have taken place.</p> <ul style="list-style-type: none"> • The Chair and the Principal have met during the period of the Covid-19 crisis. 	
3060.	<p>Any other urgent business</p> <p>None.</p>	
3061.	<p>Correspondence</p> <p>None.</p>	
3062.	<p>EVI's</p> <p>The Camp International trip for 2020 has been cancelled. There are options for a replacement trip during Easter 2021 or summer 2022.</p> <p>Q. What year group goes on Camp International?</p> <p>A. The trip is predominantly for current Year 11 but this is a Camp International trip rather than a school trip so there will be no issue if children are no longer on roll.</p> <p>Planning for the ski trip for Easter 2020 is still ongoing but we do need to consult with parents before work on plans continue.</p> <p>ACTION: Mr G Wadsworth to write to parents to get views on the planned Ski Trip to Italy for Easter 2021.</p> <p>Q. What is the government advice on school trips?</p> <p>A. The current advice is that no school trips can take place. The school will continue to follow government guidance.</p>	
3063.	<p>Dates of meetings for the 2019 – 2020 academic year</p> <p>The meeting dates for the next academic year will be proposed following a similar pattern to dates set for 2019-2020.</p>	

Agenda Item	Discussion and Decisions	Action – who/by
3064.	Agenda, minutes and related papers – school copy RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.00 pm.