



Company no: 07729878

## THE GOVERNING BODY OF SHELLEY COLLEGE

Minutes of the meeting of the Governing Body held at school at 6.00pm on Tuesday 9 November 2021.

### Present

Mr N Wilson (Chair), Mr J Adams, Mrs M Bowker, Mrs C Cooper-Smith, Mr D Wadsworth, Mrs A Horsfall-Jones, Mrs M Currie, Mrs E Jessop

### In Attendance

Mr D Hewitt  
Mr J Wyatt  
Ms E Kilner (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/by						
1.	<p><b>Apologies, consent and declarations of LAAPs and interests</b></p> <ul style="list-style-type: none"> <li>Apologies for absence were received from Mr G Davis and Emma Waller, both with consent.</li> <li>The Chair registered that he was a supplier of stationery products to Shelley College.</li> </ul>							
2.	<p><b>Matters for any other business</b></p> <p>The following item of Any Other Business was noted:</p> <ul style="list-style-type: none"> <li>Permanent Exclusion</li> </ul>							
3.	<p><b>Representation</b></p> <p><u>Resignation</u></p> <table border="0"> <thead> <tr> <th style="text-decoration: underline;">Name</th> <th style="text-decoration: underline;">Category</th> <th style="text-decoration: underline;">With Effect From</th> </tr> </thead> <tbody> <tr> <td>Mr J Adams</td> <td>Parent Governor</td> <td>9 November 2021</td> </tr> </tbody> </table> <p>Mr J Adams was thanked for all his work as a governor.</p> <p><b>ACTION:</b> The Principal to proceed with the process to recruit a new parent governor.</p>	Name	Category	With Effect From	Mr J Adams	Parent Governor	9 November 2021	<b>Principal</b>
Name	Category	With Effect From						
Mr J Adams	Parent Governor	9 November 2021						

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	<p><b>Q. Can the invitation be extended to parents of children currently attending middle schools?</b>  A. Yes this can be done via the middle school communication process.</p>	
4.	<p><b>Minutes of the previous meeting held on 5 October 2021</b></p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 5 October 2021 be approved and can be signed by the Chair as a correct record of the meeting subject to the amendment below.</p> <p><u>Minute 9 – Principal’s Report</u></p> <p>In the first line of the first action, replace ‘Mrs G Davis’ with ‘Mr G Davis’.</p>	
5.	<p><b>Matters arising</b></p> <p>(a) <u>To Appoint Governors with Specific Responsibilities (Minute 6 refers)</u></p> <p><b>RESOLVED:</b> That Mrs E Jessop be appointed as Governor Training Contact and Equality Governor</p> <p>(b) <u>Principal’s Report – Safeguarding Training and update (Minute 9 refers)</u></p> <p><b>ACTION:</b> Mr G Davis and Mrs C Cooper-Smith to confirm by email to Mrs S Pendleton that they have read and understood the two written documents, and also viewed the pre-recorded training in its entirety as soon as possible. Mrs S Pendleton to be contacted for assistance with any technical issues.</p> <p>(c) <u>Any other urgent business (Minute 15 (a) refers)</u></p> <p>The Pupil Premium (PP) / Catch Up strategy statement was circulated at the meeting.</p> <p><b>ACTION:</b> A substantive item covering Pupil Premium (PP) / Catch Up strategy to be included on the agenda for the next meeting.</p> <p><b>Q. Who is the lead contact for Pupil Premium and Catch Up?</b>  A. The Lead contact is the Principal via Mrs S Pendleton.</p>	<p><b>Mr G Davis and Mrs C Cooper-Smith</b></p> <p><b>Chair / Principal</b></p>
6.	<p><b>Principal’s Report</b></p> <p>(a) <u>Finance Update</u></p> <p>The Central Finance Report to the Head of Shelley College – P1 (2021-22) Overview had been circulated before the meeting.</p> <p>Mr D Wadsworth updated the meeting.</p>	

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	<ul style="list-style-type: none"> <li>• The school has now received an additional £33k income in relation to pension contributions for 6<sup>th</sup> form staff.</li> <li>• The current view of the expected budget surplus is £64k.</li> <li>• The SHARE MAT Directors have agreed to proceed with the proposed 3G pitch. The cost of £700k will be fully funded from school reserves and an allocation of reserves has been made. Project managers have been appointed and the project is progressing. The 3G pitch is expected to be completed by September 2022.</li> <li>• Overall, the current budget position is healthy.</li> </ul> <p>(b) <u>Quality of Education including Teaching and Learning Update</u></p> <p>The Quality of Education and Ongoing School Improvement Model Shelley College 2021-2022 had been circulated before the meeting.</p> <p>Mr J Wyatt updated the meeting covering the areas below.</p> <ul style="list-style-type: none"> <li>• Overview</li> <li>• Research</li> <li>• Curriculum Planning</li> <li>• Professional Development</li> <li>• Skilful Implementation</li> <li>• Quality Assurance</li> </ul> <p><b>Q. How are outcomes measured?</b></p> <p>A. An independent peer review process is in place to provide challenge. The last review was in September 2021 and there were no surprises. We also have a key control that progress measures correlate with Quality Assurance findings.</p> <p><b>Q. Do Student Voice discussions include representation from all cohorts?</b></p> <p>A. We try to include representation from all cohorts including SEN and Disadvantaged. Discussions focus on the ambition of the Curriculum. We perform Student Voice discussions regularly and pupils are becoming more skilful at providing answers.</p> <p><b>Q. Is the model dynamic?</b></p> <p>A. Yes. Quality Assurance informs other elements of the model.</p> <p><b>Q. How is attendance at after school tutoring?</b></p> <p>A. Attendance across school is very high.</p> <p><b>Q. How long has the model been in place?</b></p> <p>A. Covid did impact on timescales for delivery. We have required different plans for each year group and it will be a couple of years before we have a single plan.</p> <p><b>Q. Have there been more assessments due to Covid?</b></p> <p>A. We had assessments in September to inform on gaps in learning. We are now using the Quality and Assurance process.</p>	

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	<p><b>Q. Will mock exams take place this year?</b>  A. We will have mock exams in February. We will also have three mini Teacher Assessments. The school will be informed on 7 February 2022 on what will be included in summer exams.</p>	
7.	<p><b>Approval of Policies</b></p> <p>There were no policies for approval.</p>	
8.	<p><b>Safeguarding</b></p> <p>There were no Safeguarding issues to report to Governors.</p> <p>It was noted that all staff have completed the statutory Local Authority Safeguarding training.</p>	
9.	<p><b>Governor training and school visits</b></p> <p>There were no updates on Governor Training and School Visits to report.</p>	
10.	<p><b>Any other urgent business</b></p> <p>a) <u>Permanent Exclusion</u></p> <p>The Principal updated the meeting on the Permanent Exclusion of a Year 10 pupil.</p> <p>b) <u>Attendance</u></p> <p>Attendance was high in September but has reduced to 93% due to positive Covid tests.</p> <p>c) <u>Congratulations</u></p> <p>Congratulations were noted for Mr and Mrs G Wadsworth on the arrival of baby Eliza.</p>	
11.	<p><b>Correspondence</b></p> <p>There were no items of correspondence for discussion.</p>	
12.	<p><b>EVI's</b></p> <p>There were no EVI's for review.</p>	
13.	<p><b>Dates of meetings for the 2021 – 2022 academic year</b></p> <p><b>RESOLVED:</b> That Governing Body meetings will be held at the school if possible, at 6pm on the dates below:</p> <p>Tuesday 25 January 2022  Tuesday 15 March 2022  Tuesday 28 June 2022</p>	

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14.	<b>Agenda, minutes and related papers – school copy</b>  <b>RESOLVED:</b> That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.15 pm.