



Kirklees Directorate for Children and Adults

Company no: 07729878

THE GOVERNING BODY OF SHELLEY COLLEGE

Minutes of the Meeting of the Governing Body held remotely at 6.00pm on Wednesday 30 June 2021.

Present

Mr N Wilson (Chair), Mr J Adams, Ms C Bedford, Mrs M Bowker, Mr G Davis, Mrs E Jessop, Mrs C Cooper-Smith, Mr D Wadsworth,

In Attendance

Mr A Hewitt (Vice Principal)
Mr G Wadsworth (Vice Principal)
Miss A Emery (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/by
3107.	<p>Apologies, consent and declarations of LAAPs and interests</p> <ul style="list-style-type: none"> Apologies for absence with consent were received from Mrs A Horsfall-Jones and Mrs R Rawling. 	
3108.	<p>Matters for any other business</p> <p>There were no items of any other business.</p>	
3109.	<p>Minutes of the previous meeting held on 16 March 2021</p> <p>RESOLVED: That the minutes of the meeting held on 16 March 2021 be approved and can be signed by the Chair as a correct record of the meeting.</p>	
3110.	<p>Matters arising</p> <p>There were no matters arising.</p>	

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3111.	<p>Principal's Report</p> <p>The Principal's Report to Governors June 2021 had been circulated before the meeting. Mr D Wadsworth and Mr G Wadsworth updated the meeting.</p> <p><u>Covid-19 updates</u></p> <ul style="list-style-type: none"> • Due to the Delta variant being more contagious, the Year 12 bubble was closed on 17 June, but the students were now back in School. The majority of students in Year 9 RS were due back in next week. • Schools were now awaiting guidance and information from the government on alternatives to bubble closures from autumn 2021 onwards, with the potential of mass testing of students early in September prior to the beginning of term. <p>The Principal added however that there had been no spread across bubbles and there had been a total of 10 positive cases.</p> <ul style="list-style-type: none"> • School had been granted funding for summer schools for Year 8s in the middle schools, however demand was very low, therefore it will not go ahead. • Mrs J Christian (Associate Assistant Principal) was heading up work on the Catch Up plan focussing on the new Years 11 and 13 students and also for Years 9 and 10. Year 10 had completed an assessment and their gaps in knowledge and skills were not as large as anticipated. This was testimony to the hard work and commitment of the teaching staff. There were nevertheless some gaps in knowledge and skills, but school are focussing on quality teaching and an in-school tutoring programme to help students learn and remember specific aspects in each subject address. <p>Q. As the new Secretary of State for Health has said that we must learn to live with Covid-19, does this indicate more flexibility in terms of the rules and regulations for Schools?</p> <ul style="list-style-type: none"> • Yes, there has to be serious and timely consideration of the effects on the health and wellbeing of young people and their education. 	

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	<p><u>Teacher Assessed Grades (TAG) Update</u></p> <ul style="list-style-type: none"> • All the deadlines had been met and the Joint Council for Qualifications (JCQ) had ratified School's Centre policy. • All the grades were generated following the policy and entered onto the exam board websites by 18 June. • The exam boards were provided with samples of work, grades, special considerations, access arrangements and moderation for five students from GCSE and A level subjects. The five students were tracked and the samples cross referenced against School's Centre policy. • Mr P Cowling (Vice Principal) had drafted a letter to parents explaining the appeals process and confirming how the students were assessed. <p>The Principal thanked the teachers for all their hard work and efforts with the TAG process and wanted to particularly mention Mr P Cowling who had done a tremendous amount of work overseeing the whole process.</p> <p><u>MAT & School Improvement Plans</u></p> <ul style="list-style-type: none"> • The main priorities from the MAT improvement plan would be included in the School Improvement Plan (SIP) for 2021-22, these include: • Students, particularly the most vulnerable, are helped to catch up on learning missed through school closures • Teachers and leaders skilfully implement a highly ambitious curriculum for all students, with a focus on SEN and disadvantaged • Attendance remains high for all students, and the attendance for disadvantaged, particularly free school meals students improves • All staff have high expectations for students' behaviour and conduct. These expectations are commonly understood and applied consistently. • Pupils feel safe in school and are equipped to manage risks outside of school • Students and staff improve and/or maintain their mental health • Students learn about relationships, sex and health and as a result make informed choices • Leaders focus on improving teachers' subject, pedagogical knowledge, with a focus on Early Career Teachers (ECTs) • The new ECT framework replaces the Newly Qualified Teacher (NQT) programme and will run for two years. 	

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	<ul style="list-style-type: none"> As School is a part of the Calderdale & Kirklees Teaching School Hub (CKTSH), it will have access to a lot of information and support on the new framework. <p><u>Behaviour and Safeguarding Review</u></p> <ul style="list-style-type: none"> An internal (Share MAT) Behaviour and Safeguarding review led by Mr J McNally CEO/Executive, had identified some gaps. The School's Senior Team had addressed the gaps and taken the appropriate actions. A follow-up review had confirmed that the appropriate actions had been taken and improvements had been made and also that further actions were planned and ongoing. <p><u>Finance & Operations Update</u></p> <ul style="list-style-type: none"> So far the Welsh Exam board have confirmed they will reimburse 42% of the 2021 exam fees. School had received £76.439 Sixth Form growth funding to be spent on the Sixth form and buildings together with £33,630 income for completing in school Covid testing during the spring term. As a result, the revenue budget surplus was £173,458 and School had prioritised a number of capital expenditure projects to be completed prior to the end of the financial year. The Principal added that these projects would help improve teaching and learning, behaviour and safety for students. <p>The Governors all agreed with the proposals.</p> <ul style="list-style-type: none"> From September, school would have a new minibus. The proposed 3G sports facility project is progressing led by Mrs D Howard, Director of Operations. Tri-Sport Consultancy will produce a "Justification of need" report. An additional £5,000 is needed to fund this next stage of the planning process. The report will be shared with the Board of Directors for approval, and permission for planning. The directors will decide whether to go ahead with the plans, and if so whether to use the cumulative surplus or to go with a funding agreement to finance the facility. <p>The Governors all agreed.</p> <ul style="list-style-type: none"> School was currently in a strong financial position with a high end of year surplus, due to necessary savings in some areas. Governors had supported investing heavily in ITT and lateral 	

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	<p>flow testing. As a result of the IT investment the school's infrastructure had improved.</p> <p>Q. Is there a danger that if School continues to have surpluses, questions may be asked?</p> <ul style="list-style-type: none"> • Yes, this could be a concern. The MAT policy is for secondary schools to have a cumulative surplus between 8-12% of budget share, we are currently at 19%. There was a significant increase in 2019-20 due to prolonged school closures. • We will produce a capital spending plan for 2021-22, including the 3G sports facility, which will be shared and discussed with Directors. <p><u>Staffing Update</u></p> <ul style="list-style-type: none"> • The Teacher of Maths vacancy was being covered with supply from September. They have completed long term supply cover at Shelley in recent years and will provide good quality cover for the Autumn term. School will advertise the vacancy for a January 2022 start. • Apart from maths, school was currently fully staffed. 	
3112.	<p>Approval of Policies</p> <p>There were no policies for approval.</p> <p>Q. Is dyed purple hair allowed in the Uniform Policy?</p> <p>A. The Uniform Policy does currently state that hair should be of a natural colour. The student will be identified and appropriate action taken.</p> <p>Q. Is the statement from the Secretary of State for Education around banning the use of mobile phones in schools, helpful?</p> <p>A. A complete ban of mobile phones would be difficult as phones can be beneficial as a teaching and learning tool and also for safety. If the use of phones is having a negative impact in School there are more nuanced ways to deal with it rather than an outright ban.</p> <p>There is an ongoing national Department for Education (DfE) consultation on the use of phones in schools. School permits students to use their phones during social times in their social area or outside, but not in the classrooms.</p>	

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	<p>The use of phones doesn't currently have a negative impact on teaching and learning, however we are mindful of possible negative impacts on a lack of social interaction and possible on-line bullying.</p> <p>Mr J Adams commented that from a parent's point of view the use of mobile phones was a constant battle at home, however he supported school's approach.</p> <p>Ms C Bedford added that should a student be found misusing a mobile, it would be confiscated. School had a robust policy and overall students were very receptive to the appropriate use of mobile devices in School.</p>	
3113.	<p>Safeguarding</p> <p>There were no further matters to report to Governors.</p>	
3114.	<p>Governor training and school visits</p> <p>There has been no governor training or governor visits to school. It is hoped that lifting of restrictions will allow visits to start again from September. A safeguarding visit should be prioritised.</p>	
3115.	<p>Any other urgent business</p> <p>Mrs R Rawling will be moving to another school in the trust from September, and has therefore resigned from the Governing Body. The Chair on behalf of the Governors, thanked her for her hard work and contributions to the Governing Body and wished her well.</p>	
3116.	<p>Correspondence</p> <p>There were no items of correspondence for discussion.</p>	
3117.	<p>EVI's</p> <p>There were no EVI's for review.</p>	
3118.	<p>Dates of meetings for the 2021 – 2022 academic year</p> <p>RESOLVED: That Governing Body meetings will be held at the school if possible, at 6pm on the dates below:</p> <p>5th October, 2021 (AGM) 9th November, 2021 25th January, 2022</p>	

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	15 th March, 2022 28 th June, 2022	
3119.	Agenda, minutes and related papers – school copy RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.00 pm.